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Chairman: Councillor Martin Brocklehurst | Clerk: Mrs Arin Spencer

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Councillors are hereby summoned to attend a meeting of **Kempley Parish Council** to be held in Kempley Village Hall at **7:30pm on Tuesday 4th June 2019** for the purpose of transacting the following business.



Arin Spencer Dated 29th May 2019

Clerk to Kempley Parish Council

**AGENDA**

1. **To RECEIVE apologies for absence**
2. **To RECEIVE declarations of interest or requests for dispensations**

Councillors are asked to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kempley Parish Council Code of Conduct for Members and by the Localism Act 2011.

1. **Chairman’s Announcements**
2. **To APPROVE, and sign as a correct record, the minutes (previously circulated)** **of the meeting held on 3rd May 2019**.
3. **Public Participation**

Members of the public are invited to raise questions about and/or comment on items on the agenda. Time for this session is limited to 15 minutes and 5 minutes per individual. Standing Order 3(e)-(k).

1. **Financial Matters**
	1. To APPROVE payments as per Check Approval Sheet
	2. To NOTE the bank reconciliation dated May 2019
2. **To CONSIDER holding a by-election to fill two remaining casual vacancies**
3. **To CONSIDER Application for Variation of Premises Licence: Kempley Village Hall**

Proposed variation:

Kempley Village Hall is a small village hall which serves the population of c300 residents with occasional events, activities and is available for private hire, for example for birthday parties.

The Trustees wish to amend the current license to:

1. Extend the opening hours to start earlier in the day – for example to support fitness classes, private hire meetings, craft/produce fayres and allow for set up in advance of events starting. Suggested hours being 8am – midnight.
2. Allow for the opening hours to cover polling station hours where the village hall is used as the local polling station. Suggested hours being 6am – midnight
3. Allow for the sale of alcohol for ON premises consumption Monday – Friday 5pm – 11pm, Saturday/Sunday 10am – 11pm (to support occasional local events – typically no more than 2-4 times per month)
4. Allow for the sale of alcohol for OFF premises consumption Saturday / Sunday 9am – 6pm – to support local producers wishing to sell on small scale at craft/produce/community events. (Customers wishing to take alcohol home to drink – e.g. local cider/wine) – Typically no more than 1 time per month.
5. **Highways**
	1. To DISCUSS the localised failure of the micro asphalt surfacing in Kempley Parish
	2. Kempley Court Farm - Public Path Diversion and Extinguishment Orders

(Associated Planning Application [P1689/18/FUL](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PH3ZRNHILSK00))

In response to Kempley Parish Council’s comments, the Public Path Order Officer has spoken to the landowner who is willing to divert footpath GKE18 around the bungalow, across the footbridge and then alongside the brook to the roadside gate. Council is asked to consider and comment on the amended proposal below.



1. **Planning**
	1. To APPOINT Neil Dransfield along with one (1) member of council to a Planning Advisory Group with agreed terms of reference to be drafted.
	2. To RECEIVE planning decisions
		1. [P0174/19/FUL](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PMI1UFHIFIN00) Kempley Village Hall – Permission Granted
	3. To CONSIDER new planning applications
		1. [P0741/19/FUL](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PR8GQJHI0FD00) Chibblers Hill Farm, Chibblers Hill, Fishpool, GL18 2BT

Conversion of barn into dwelling with associated parking, landscaping and works.

* + 1. [P0766/19/AG](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PRHWJXHI0FD00)  Hillbrook Farm, Kempley GL18 2BS

Prior notification for the erection of an agricultural storage building

1. **Documentation Review**
	1. To APPOINT members as Responsible Officers for the areas listed in the Officer Responsibility and Support Policy
2. **To DISCUSS the Environment section of the Community Led Action Plan**

Discussion to have the purpose of getting a collective view on progress to date and further action to be taken.

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|  | **ACTION TO BE TAKEN** | **POTENTIAL PARTNERS** | **PRIORITY FOR ACTION** |
| **2** | **ENVIRONMENT** |  |  |
|  | *AIM: To maintain and advance the quality of our environment* |  |  |
| 2.1 | Protect and maintain **paths and rights of way** including updating walks leaflets, maps and other publications | WPG / FoKC / KWG | **High** Ongoing |
| 2.2 | Promote a **zero tolerance to litter**, dog waste and dumping by organising litter picks | **KPC**, DC | **High** Ongoing |
| 2.3 | Augment FoDDC efforts to **reuse, recycle and reduce** our waste | **KPC**, FoDDC | **High** Ongoing |
| 2.4 | Appoint KPC **Footpaths & Trees Officer** | **KPC** | **High** End 2017 |
| 2.5 | **Keep traffic calm** through our village and maintain quality of roads | **KPC** | **High** Ongoing |
| 2.6 | Encourage **support** for **local environment** | Each group | **Medium** Ongoing |
| 2.7 | Work with the Forestry Commission to maintain **woodlands & footpaths** | DyFRA, KWG & **KPC** | **Medium** Ongoing |
| 2.8 | Create link between KPC Footpaths & Trees Officer, Kempley Walking Group, FoDDC and GCC | KWG | **Medium** 2017 |
| 2.9 | Maintain **hedges and verges** whilst staying sensitive to wildlife | **KPC** | **Medium** Ongoing |
| 2.10 | Continue **daffodil** **habitat** maintenance programme | DyFRA, FoKC | **Medium** Ongoing |
| 2.11 | Improve knowledge and develop a plan to improve the **wildlife assets** of Kempley through diligent observation, liaison with landowners and gardeners, positive action on habitat management and taking account of climate change impacts | **KPC** / DyFRA, FC, FoDDC, GDD, farming community | **Medium** Ongoing |
| 2.12 | Preserve **dark skies** | **KPC** | **Low** Ongoing |

1. **Clerk’s Report – FOR INFORMATION ONLY**
2. **To RECEIVE items for the next meeting agenda**
3. **Councillors’/Clerk’s Submissions – FOR INFORMATION ONLY**
4. **Next Meeting**

To CONFIRM that the next ordinary meeting of the Parish Council will be held on 2 July 2019 at 7:30pm in the Village Hall.

*Schedule of forthcoming meetings and topics for discussion:*

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| **Meeting Date** | **Key Tasks / Discussion Topics** |
| 02.07.2019 | Discuss CLP Action Points – Communication |
| 06.08.2019 | Discuss CLP Action Points – Planning for the Future |
| 03.09.2019 | Appoint independent internal auditorFirst consideration of projects to be included in new budget |
| 01.10.2019 | Committees to consider their budgets |
| 05.11.2019 | First draft of budget for council to consider |
| 03.12.2019 | Finalise budget |
| 07.01.2020 | Sign precept form |

**Submission of Motions for a Meeting:** Councillors and members of the public may submit requests to the Clerk for questions or motions to be included on the meeting agenda. Requests received less than 7 clear days before the meeting will be carried over to the next meeting. See Standing Order 9 (Standing Orders are published on the Parish Council’s website) for further guidelines regarding the submission of Motions for a Meeting.