**A drawing of a face

Description automatically generated**

Chairman: Councillor Martin Brocklehurst | Clerk: Mrs Arin Spencer

Tel: 07484 619582 / Email: [kempleyparishclerk@gmail.com](mailto:kempleyparishclerk@gmail.com)

Website: [www.kempleyparishcouncil.org](http://www.kempleyparishcouncil.org)

A meeting of **Kempley Parish Council** will be held in Kempley Village Hall at **7:30pm on Tuesday 2nd July 2019** for the purpose of transacting the following business.



Arin Spencer Dated 27 June 2019

Clerk to Kempley Parish Council

**AGENDA**

1. **To RECEIVE apologies for absence**
2. **To RECEIVE declarations of interest or requests for dispensation**

Councillors are asked to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kempley Parish Council Code of Conduct for Members and by the Localism Act 2011.

1. **Chairman’s Announcements**
2. **To APPROVE, and sign as a correct record, the minutes (previously circulated)** **of the meeting held on 4th June 2019**.
3. **Public Participation**

Members of the public are invited to raise questions about and/or comment on items on the agenda. Time for this session is limited to 15 minutes and 5 minutes per individual. Standing Order 3(e)-(k).

1. **To RECEIVE written applications for the office of Parish Councillor and to co-opt candidates to fill the two existing vacancies.**
2. **To ELECT a Vice-Chairman**
3. **Financial Matters**
   1. To APPROVE Clerk’s Expenses Schedule
   2. To APPROVE the following payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Cheque No** | **Power** | **Budget** | **Amount** |
| Clerk’s Salary (June) | 395 | LGA 1972 s112(2) | Staff Salaries | £ 207.40 |
| GAPTC Annual Sub | 396 | LGA 1972 s111 | Subscriptions | £ 72.28 |
| Community Heartbeat | 397 | PHA 1936 s234 | Defibrillator | £ 151.20 |
| 1&1 Ionos (Website) | 398 | LGA 1972 s142 | Website & IT | £ 22.76 |

1. **To APPOINT three (3) members to a Staffing Committee and agree terms of reference.**
2. **Planning**
   1. To RECEIVE planning decisions
      1. [P0766/19/AG](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PRHWJXHI0FD00) Hillbrook Farm, Kempley GL18 2BS

Prior notification for the erection of an agricultural storage building.

Decision: Prior approval not required.

1. **To DISCUSS the Environment section of the Community Led Action Plan**

Discussion to have the purpose of getting a collective view on progress to date and further action to be taken.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **ACTION TO BE TAKEN** | **POTENTIAL PARTNERS** | **PRIORITY FOR ACTION** |
| **2** | **ENVIRONMENT** |  |  |
|  | *AIM: To maintain and advance the quality of our environment* |  |  |
| 2.1 | Protect and maintain **paths and rights of way** including updating walks leaflets, maps and other publications | WPG / FoKC / KWG | **High** Ongoing |
| 2.2 | Promote a **zero tolerance to litter**, dog waste and dumping by organising litter picks | **KPC**, DC | **High** Ongoing |
| 2.3 | Augment FoDDC efforts to **reuse, recycle and reduce** our waste | **KPC**, FoDDC | **High** Ongoing |
| 2.4 | Appoint KPC **Footpaths & Trees Officer** | **KPC** | **High** End 2017 |
| 2.5 | **Keep traffic calm** through our village and maintain quality of roads | **KPC** | **High** Ongoing |
| 2.6 | Encourage **support** for **local environment** | Each group | **Medium** Ongoing |
| 2.7 | Work with the Forestry Commission to maintain **woodlands & footpaths** | DyFRA, KWG & **KPC** | **Medium** Ongoing |
| 2.8 | Create link between KPC Footpaths & Trees Officer, Kempley Walking Group, FoDDC and GCC | KWG | **Medium** 2017 |
| 2.9 | Maintain **hedges and verges** whilst staying sensitive to wildlife | **KPC** | **Medium** Ongoing |
| 2.10 | Continue **daffodil** **habitat** maintenance programme | DyFRA, FoKC | **Medium** Ongoing |
| 2.11 | Improve knowledge and develop a plan to improve the **wildlife assets** of Kempley through diligent observation, liaison with landowners and gardeners, positive action on habitat management and taking account of climate change impacts | **KPC** / DyFRA, FC, FoDDC, GDD, farming community | **Medium** Ongoing |
| 2.12 | Preserve **dark skies** | **KPC** | **Low** Ongoing |

1. **To CONSIDER participating in ‘Merchant Navy Day’ on 3 September 2019**
2. **Clerk’s Report – FOR INFORMATION ONLY**

Covering items from previous minutes not included elsewhere in the agenda.

1. **To RECEIVE items for the next meeting agenda**
2. **Councillors’/Clerk’s Submissions – FOR INFORMATION ONLY**
3. **Next Meeting**

To CONFIRM that the next ordinary meeting of the Parish Council will be held on 03 September 2019 at 7:30pm in the Village Hall.

*Schedule of forthcoming meetings and topics for discussion:*

|  |  |
| --- | --- |
| **Meeting Date** | **Key Tasks / Discussion Topics** |
| 03.09.2019 | Discuss CLP Action Points – Communication Appoint independent internal auditor  First consideration of projects to be included in new budget |
| 01.10.2019 | Discuss CLP Action Points – Planning for the Future  Committees to consider their budgets |
| 05.11.2019 | First draft of budget for council to consider |
| 03.12.2019 | Finalise budget |
| 07.01.2020 | Sign precept form |

**Submission of Motions for a Meeting:** Councillors and members of the public may submit requests to the Clerk for questions or motions to be included on the meeting agenda. Requests received less than 7 clear days before the meeting will be carried over to the next meeting. See Standing Order 9 (Standing Orders are published on the Parish Council’s website) for further guidelines regarding the submission of Motions for a Meeting.