**KEMPLEY VILLAGE HALL REFURBISHMENT**

**REPORT ON PROGRESS TO DATE AND POTENTIAL SOURCES OF FUNDING**

**BY DAVID SPENCER**

**As Kempley Parish Council’s Representative on Kempley Village Hall Trust**

**29 MAY 2019**

1. **Planning Application**

The planning application for the refurbishment of Kempley Village Hall Trust has been approved by Forest of Dean District Council. (Planning reference 0174/19/FUL)

1. **Project Plan**

A project plan has been created defining the various aspects of the project namely

* Initial Design and Planning
* Final design, costing and Scope of Works
* Project Funding
* Preconstruction
* Construction
* Post-construction

1. **Build Plans & Specifications and Scope of Works**

A designer, John Wyatt, has been appointed (May 2019) to draft *build Plans and Specifications* for the Kempley Village Hall refurbishment. This will inform the drafting of a comprehensive Scope of Works for the project.

1. **Kitchen**

A kitchen company has been consulted in terms of providing a fit for purpose kitchen in line with Kempley Village Hall Trust requirements and meeting all regulatory requirements. This aspect will be independent of the main refurbishment work.

1. **Project Costings**

During early June 2019 a number of contractors (minimum 3) will be requested to provide accurate costings for the project including timeframes.

1. **Business Plan**

The costings will inform the creation of a business case/plan covering the:

* financial aspects of the project
* current use of the hall and financial/community return
* likely future use and financial/community return on investment

1. **Extension of Village Hall Lease**

Kempley Village Hall Trust will approach the Parochial Parish Council in order to establish the feasibility of extending the lease of the building for an extended period.

1. **Funding Sources**

Kempley Village Hall Trust has started investigating funding options for the project including but not limited to:

* A grant from the Parish Council (funded with a Public Works Loan)

*Kempley Parish Council is not opposed to a public works loan provided it is widely supported by the community. Prior to any decision being taken on this funding avenue, a public consultation will take place and Kempley Parish Council will conduct a due diligence review to ensure all aspects have been comprehensively covered.*

* Grants from other bodies
* Crowd funding
* Donations
* Fund raising

1. **Funding Applications**

Once suitable funding sources have been identified and investigated, Kempley Village Hall Trust will apply for funding. Grant options which could provide up to 20% of the total project cost have already been identified.

1. **Pre-construction**

If funding applications are successful, a commencement date will be set based on availability of contractors and current usage of the hall.

1. **Alternative Venues**

Kempley Village Hall Trust is currently investigating alternative venues for village events for the duration of the project.