KEMPLEY PARISH COUNCIL

**Minutes of the Parish Council Meeting**

Held on Tuesday 3rd March 2020 at 7:30pm in Kempley Parish Hall

**Present:**

Councillors: Martin Brocklehurst (Chairman), Dave Lewis (Vice-Chairman), Tom Jackson (Snow Warden)

Officers: Arin Spencer (Parish Clerk and RFO)

 Two (2) candidates for co-option, no members of the public were in attendance.

**99/19 Apologies for absence.** None.

**100/19 Declarations of interest and requests for dispensation.** None.

**101/19 Public Participation.** No members of the public were present and the candidates for co-option chose not to speak at this point.

**102/19 Minutes**

**RESOLVED** (nem con):To approve and sign the minutes (previously circulated) of the full council meeting held on 7 January 2020 as a correct record.

**103/19 Casual Vacancies**

Two candidates, Stafford Cruse and David Spencer, had come forward for co-option to fill two (2) of the four (4) vacant seats on the parish council. As the number of candidates was less than the number of vacancies Council

 **RESOLVED** (nem con):To co-opt Stafford Cruse and David Spencer onto the parish council.

 Mr Cruse and Mr Spencer signed the Declaration of Acceptance of Office and joined the meeting.

 **Action:** Clerk to inform Cllrs Cruse, Spencer and Jackson of dates for GAPTC ‘Being a Better Councillor’ training

**104/19 Centenary Stone Protocol**

 Council briefly discussed the proposed protocol for Acts of Remembrance held at The Centenary Stone and

 **RESOLVED** (nem con):to adopt the protocol.

**105/19 VE Day 75**

Council discussed participation in the suggested activities commemorating the 75th anniversary of VE Day on 8 May 2020 and agreed to participate by flying the Union Flag from 8 – 10 May.

 **Action:** Cllr Lewis to arrange flying of the flag with Liz Daykin.

**106/19 Planning**

106.1 Noted application [**P0007/20/FUL**](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q3OEYOHIN0800&prevPage=inTray) Erection of a first floor extension at Hillbrook Farm, Kempley GL18 2BS. Deadline for comments has passed. Decision pending.

106.2 No planning decisions were received since the last meeting.

106.3 Noted appeal [**APP/P1615/W/19/3244057 (P0741/19/FUL)**](https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PR8GQJHI0FD00) Conversion of barn into dwelling with associated parking, landscaping and works at Chiblers Hill Farm, Chiblers Hill, Fishpool, Kempley.

 Council supported this application. Previous comments will be considered at the appeal. It was therefore agreed not to make any further comments/representations in respect of this appeal.

**107/19 Highways and PROW**

107.1 Extinguishment of unrecorded Public Rights Of Way at the ‘cut-off date’

 A definitive map is a legal record of the public’s rights of way in one of four categories (footpath, bridleway, restricted byway or byway open to all traffic). A ‘cut-off date’ will be specified as either 1 January 2026 or a date up to five years later, when all rights of way over footpaths and bridleways outside Inner London which existed before 1949 and which have not been recorded on definitive maps will be extinguished.

 The Ramblers Association have put old ordinance maps together with the public rights of way register and have invited volunteers to help them transpose the two. However, if more than two people have mapped a specific area, it will be unavailable to view. This is the case for the whole of Kempley Parish which suggests that the Windcross Footpaths Group may already have done this exercise.

 **Action:** Cllr Lewis to a) review the Kempley footpath network with the Windcross Footpaths Group and b) identify any blockages to established rights of way in the parish for discussion at the next meeting.

**108/19 Kempley Village Green**

Following a brief discussion Council

108.1 **RESOLVED** (nem con): to reappoint Jeff Manns to maintain the village green in 2020/21 at a total cost of £500.

108.2 **RESOLVED** (nem con): to authorize Jeff Manns to prune the trees on the village green and clear all vegetation from the Fishpool bus shelter at a total cost of £150.

**109/19 Annual Parish Meeting**

Councillors discussed setting a date around end May for the Annual Parish Meeting (APM).

 **Action:** Clerk to send a doodlepoll to Councillors to assist in fixing a date.

 Councillors discussed potential topic ideas for the Annual Parish Meeting:

* Youth Club / Activities
* Gaming Club / Pokemon Go Forest Walks
* Services for aging / isolated / vulnerable parishioners
* Volunteers (How can we support community volunteers more effectively?)
* Joined up thinking (How can the parish council work with other community groups to deliver greater benefits to the parish?)
* Broadband (How can it help us as a community?)
* Emergency Planning / Community Resilience (Are we prepared?)
* Recycling / Waste (Who takes what?)
* Climate Emergency (What action can we take?)
* Renewable Energy: There is a fund available to support villages who would like to put renewable energy in place. Funding would cover the evaluation and implementation of a renewable energy scheme. This is targeted at small parishes who want to set up a community grid.
* Bio LPG: Some communities are installing a central tanker for LPG supplied to a closed network. This could present opportunities to collectively buy bio LPG which reduces carbon emission by 70%.

**Action:** Councillors to send any topic ideas not listed above to the clerk. Notice of proposed discussion items to be sent to all parishioners inviting their suggestions for discussion topics.

**110/19 Clerks Report.** The clerk had nothing further to report at this meeting.

**111/19** **Financial Matters**

111.1 Noted bank statement, bank reconciliation and summary of receipts and payments as at 31/01/2020.

111.2 **RESOLVED** (nem con): Approved the following list of payments -

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Chq No** | **Power** | **Budget** | **Amount** |
| Staff Salaries (Jan) | SO | LGA 1972 s112(2) | Staff Costs | £ 207.40 |
| Staff Salaries (Feb) | SO | LGA 1972 s112(2) | Staff Costs | £ 207.40 |
| Staff Expenses | 412 | LG(FP)A 1963 s5 | Staff Costs | £ 45.20 |
| Jeff Manns | 413 | PHA 1875 s164 | Grounds Maintenance | £ 500.00 |
| GAPTC Training | 414 | LGA 1972 s111 | Staff Training | £ 16.67 |

**112/19 Meetings/Events for Council to consider attending**

112.1 Parish and Town Council Meeting 11-03-2020 6pm in FoDDC Council Chamber

 Councillors agreed not to attend this meeting.

112.2 Climate Action Day for Town and Parish Councils 30-03-2020 9:30am FoDDC Coleford

 **Action:** Councillors agreed that the clerk and Cllr Brocklehurst should attend this meeting. The clerk was asked to invite Chris Bligh (DyFRA) to attend the meeting as a representative of Kempley Parish Council.

**113/19 Matters to be raised for next meeting**

113.1 Community Emergency Plan

113.2 Village Hall Redevelopment Progress Report

113.3 Finalize details of the Annual Parish Meeting

**114/19 Date and time of next meeting**

 **RESOLVED:** The Annual Parish Council Meeting of Kempley Parish Council will be held on Tuesday 5 May 2020 at 7:30pm in Kempley Village Hall.

With no further business the meeting was closed at 21:10pm.

Signed (Chairman) Date