**KEMPLEY PARISH COUNCIL**

**CLIMATE CHANGE WORKING GROUP - TERMS OF REFERENCE**

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**Issue:** 1

**Working Group Aim**

To assist the Parish Council in the identification and initiation of local community focused initiatives which can have a positive impact on climate change in line with the reductions required by the Paris Agreement and the UN Sustainability Development Goals (SDG’s).

**Working Group Objective**

To produce a report on the 3 highest priority recommended initiatives for consideration by the Parish Council. To the extent possible, each proposed initiative should describe:

* The benefit to the climate and reductions in carbon emissions to be achieved
* Any negative impact or loss of amenity
* The investment and operational costs and any related savings
* The Implementation steps (with corresponding recommended owners).

Recommendations should cover both the farming and residential community as both have a major role to play in reducing the carbon footprint of our community.

**Membership of the Working Group**

The Working Group should have a maximum of 10 members and should contain at least one Parish Councillor. Members should mainly live within the parish but experts can be co-opted from outside the parish. Once the Working Group has presented its final report, it will be disbanded unless deemed otherwise by the Parish Council.

**Accountability of the Working Group**

The Parish Councillor member(s) of the Working Group will be responsible for leading the Working Group and for reporting on the activities of the Working Group to the Council. The group are encouraged to link with Linton Climate Change Group and work underway by the Forest of Dean on Climate Change.

**High Level Project Plan**

* Terms of Reference agreed: Sept 1st 2020
* Membership finalised: Sept 15th
* 1st Meeting held to brainstorm candidate initiatives: Oct 1st
* Narrow down to long list of (approx 6) high priority initiatives Oct 15th
* Research each initiative on long list and determine short list of 3 Oct 30th
* Present report on short listed initiatives to Council Nov 3rd

**Meetings of the Working Group**

Meetings will be held weekly for the first month to ensure momentum is gathered. The frequency of meetings after the first month may be adjusted depending on progress and as mutually agreed by the Working Group members. During the later stages where detailed research may be required, the Working Group may be broken down into sub-groups.

Meetings will be held om line using the Parish Council Zoom account.