



KEMPLEY PARISH COUNCIL

Chairman: Cllr Martin Brocklehurst
Clerk: Mrs Arin Spencer ▪ Tel: 07484 619582
Email: kempleyparishclerk@gmail.com
Website: www.kempleyparishcouncil.org

In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting will be held by video conference call.

Join Zoom Meeting

<https://us02web.zoom.us/j/86002811399?pwd=Rk1kdENDa0E0RmhzbkMybEd0OVQvQT09>

Meeting ID: 860 0281 1399

Password: 946803

Councillors are hereby summoned to attend an ordinary meeting of Kempley Parish Council to be held on Tuesday 3rd November 2020 at 7:30pm by video conference call for the purpose of transacting the business set out below.

Dated: 26 October 2020

Arin Spencer
Clerk to the Council

AGENDA

74. **Apologies** (To receive apologies for absence).
75. **Declarations of interest** (Members are requested to declare any interest they may have in the business set out in the Agenda to which the approved Code of Conduct refers).
76. **Approval of the minutes of the Parish Council meeting held on 1 September 2020.**
77. **Reports**
 - a. To receive reports from District and County Councillors (if available)
 - b. Clerk's Report including resolution tracker (for information only)
78. **Public Participation**

Members of the public are invited to raise questions about and/or comment on items on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of 5 minutes. Standing Order 3(e)-(k).
79. **Climate Change Emergency**

To agree Climate Change Emergency Action Plan – critical way forward (see report)
80. **Adverse Weather**
 - a. To appoint a Snow Warden for 2020/21
 - b. To appoint a Snow Plough Operator for 2020/21
81. **Highways**

Proposed Resolution:
That the Council write to both Herefordshire and Gloucestershire County Councils expressing dissatisfaction with the state of highway maintenance in Kempley and on access roads to the village

and requesting that they take a more resilient approach to surface and pothole repairs to ensure highway surfaces remain watertight.

82. Finance

- a. **Accounts Check: April – September 2020** (Report from Lead Member for Finance)
- b. **To note Lloyds bank statement and bank reconciliation as at 30/09/2020**
- c. **To receive Summary of Receipts and Payments as at 30/09/2020 including budget monitoring**
- d. **To approve the following list of payments**

DESCRIPTION	CHQ NO	POWER	BUDGET	AMOUNT
Website Hosting (Sep)	DD	LGA 1972 s142	Website & IT	£ 7.20
Website Hosting (Oct)	DD	LGA 1972 s142	Website & IT	£ 7.20
Website Hosting (Nov)	DD	LGA 1972 s142	Website & IT	£ 7.20
Salaries (September)	SO	LGA 1972 s112	Staff Costs	£ 207.40
Salaries (October)	SO	LGA 1972 s112	Staff Costs	£ 207.40
Salaries (adjustment)	423	LGA 1972 s112	Staff Costs	£ 39.20
Clerk's Expenses	423	LGA 1972 s111	Staff Costs	£ 112.10

- e. **To set the budget for Financial Year 2021/22** (See Appendix 2)
- f. **To set the precept for Financial Year 2021/22**

83. Planning

- a. **FoDDC Local Plan 2021-2041 Preferred Option Consultation**
- b. **To consider new planning applications**

Address	Proposal
Powells End Farm, Kempley Road (P1565/20/FUL)	Change of use of redundant agricultural barn to dependants annexe.
Chibblers Hill Farm, Fishpool (P1655/20/FUL)	Erection of a detached dwelling. Demolition of existing redundant agricultural barn.
Saycells Farm, Much Marcle (P1684/20/FUL)	Siting of caravan to be used for residential purposes for a period of three years whilst a replacement house is to be proposed and built.

- c. **To note planning decisions**

Address	Proposal	Decision
Land at Lower House Farm, Kempley (P1000/20/FUL)	Erection of an agricultural building.	Granted
8 Wantridge, Kempley	Erection of a single storey rear extension.	Granted

84. Staff Matters

- a. To note the NALC pay award for 2020/21 effective from 1 April 2020.
- b. To approve backpay for Clerk in line with NALC 2020-21 national salary award effective 1 April

SCP 8	2019/20	2020/21	Difference	Adjustment (Apr- Oct)
Hourly	£ 10.37	£10.65	£ 0.28	
Monthly (20 hours)	£ 207.40	£ 213.00	£ 5.60	£ 39.20

- c. To approve standing order amendment adjusting Clerk's salary from £207.40 to £213.00 per month with effect from November 2020.
- d. To consider Clerk's request to take annual leave from 18 – 31 December 2020
- e. To agree Clerk's salary for 2021/22 at the hourly rate for SCP 9 (subject to successful completion of CiLCA qualification in December 2020) as per the National Joint Council for Local Government Services 2021-22 National Salary Award.

85. **Councillors' submissions** (for notice of forthcoming events, reminders, or items for the next agenda - not for discussion).

86. **Meetings**

a. **Annual Parish Meeting 2020**

b. **Meeting Schedule**

To consider meeting on the third Monday of the month from January 2021 and agree the following amended meeting schedule to May 2021:

Monday 18 January 2021 at 7:30pm

Monday 15 March 2021 at 7:30pm

Monday 17 May 2021 at 7:30pm

c. **Date and time of next meeting**

Monday 18 January 2021 at 7:30pm
Remotely via Zoom video conference call

Kempley Parish Council is no longer receiving hard copy planning applications. All planning applications can be viewed on the Forest of Dean District Council website at: <https://publicaccess.fdean.gov.uk/online-applications/>

All meetings of the council are open to the public and press with the exception of items considered under Standing Order 3(d)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability), Crime and Disorder, Biodiversity, Health and Safety and Human Rights.