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|  | **KEMPLEY PARISH COUNCIL**  Chairman: Cllr Martin Brocklehurst  Clerk: Tim Dain ▪ Tel: 07910 842879  Email: clerk@kempleyparishcouncil.org  Website: [www.kempleyparishcouncil.org](http://www.kempleyparishcouncil.org) |

Councillors are hereby summoned to attend the Parish Council Meeting of **KEMPLEY PARISH COUNCIL** to be held on **Monday 18th July 2022** at **7:30pm** in Kempley Village Hall for the purpose of transacting the business set out below.

Tim Dain - Parish Clerk

**AGENDA (V2)**

1. To ratify election of Vice-Chairman for the 2022/23 civic year.
2. To receive apologies for absence.
3. To receive any declarations of interests and consider written requests for dispensations.
4. To approve and sign the minutes of the Annual Parish Council meeting held on 16th May 2022.
5. Public Participation

Members of the public are permitted to make representations, ask questions, and give evidence in respect of any item of business included on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes. Standing Order 3(e)-(k). Alternatively, questions/comments can be sent to the Parish Clerk at [clerk@kempleyparishcouncil.org](mailto:clerk@kempleyparishcouncil.org) who will ensure these are considered at the meeting.

**For Consideration**

Financial Matters

1. To receive year-end financial reports as at 31/03/2022 (deferred from Annual Parish Council Meeting as reports were not available).
2. To receive the following financial reports as at 30/06/2022

* Bank Statement
* Bank reconciliation
* Receipts and payments summary
* Budget monitoring report
* Reserves statement

1. To approve the following online payments made since the last meeting:

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| --- | --- | --- | --- | --- |
| DATE | PAYMENT TYPE | DESCRIPTION | POWER | AMOUNT |
| 25/05/22 | DD | Website/IT - Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/05/22 | SO | Clerk’s Salary | LGA 1972 s.112 | £216.80 |
| 25/06/22 | DD | Website/IT - Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/06/22 | SO | Clerk’s Salary | LGA 1972 s.112 | £216.80 |

1. To approve and sign the following list of cheque payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE | CHQ No | DESCRIPTION | POWER | AMOUNT |
| 18/07/22 | 471 | Clerk’s salary (overtime Mar-Apr) | LGA 1972 s.112 | £260.16 |
| 18/07/22 | 472 | KVHT – Jubilee Party contribution | LGA 1972, s137 | £500.00 |
| 18/07/22 | 473 | Community Heartbeat Trust (Defib pads - Fishpool) | Public Health Act 1936, s234 | £100.80 |
| 18/07/22 | 474 | Clerk’s expenses (inc. new laptop) | Various | £742.24 |
| 18/07/22 | 475 | BHIB Insurance renewal |  | £283.01 |
| 18/07/22 | 476 | SLCC Membership |  | £85.00 |
| 18/07/22 | 477 | Clerk’s salary (overtime May-Jun) | LGA 1972 s.112 | £271.00 |
| 18/07/22 | 478 | Perpetua Press - Broadband Leaflets | LGA 1972 s137 | £48.00 |
| 18/07/22 | 479 | Perpetua Press – Maps/PROW pack | LGA 1972 s 142 | £60.00 |

1. To acknowledge processing of a mandate allowing the clerk to have non-signatory access to the Parish Council’s Bank Account.

**For Exchange of Views**

1. To receive reports from District and/or County Councillors (if available)
2. To receive the Clerk’s report.
3. Centenary Stone.

56.1 Information display: Update (Cllr Cruse)

56.2 Asset Management arrangements (Cllr Brockelhurst)

56.3 Remembrance Day arrangements (policy circulated)

1. Public Rights of Way, Installation of Kissing gates: Update (Cllr Brocklehurst)
2. Highway Matters – update on discussions with Andrew Middlecote (Cllr Brocklehurst)
   1. Parish Boundary Signs including discussion on allocation of grant funding to pay for these
   2. Damaged roads/road haunches
3. Kempley Community Broadband Project.
   1. Update Cllr Brocklehurst
   2. Wayleave requirement
4. Biodiversity strategy (carried over from March meeting - item 120) to include DyFRA report (if available)
5. Forest of Dean District Council Planning Policy

61.1 Local Plan 2041, Second Preferred Option Consultation. (Paper circulated)

61.2 Residential design guidelines for farm buildings (Cllr Brocklehurst)

1. To consider setting up a Parish Council Facebook page

**For resolution and decision**

Documentation review

1. To review and adopt the following policies and procedures:

63.1 Asset Register

63.2 Officer Responsibility and Support Policy (revised)

1. To respond to planning applications:

64.1 - P0712/22/FUL - Stonehouse Farm

<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do>? activeTab=summary&keyVal=RCBQTIHIHOE00

64.2 - P0775/22/FUL - Meribel

<https://publicaccess.fdean.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCQVPPHI0FD00>

1. To note planning decisions: none
2. To consider part-funding an additional Kissing Gate located Moorhouse Farm on the Daffodil Way
3. Elizabeth Pindar’s Charity – appointment of trustees

**General**

1. To receive items for the September meeting agenda
2. Date and time of next meeting: **Monday 19th September at 7:30pm**

**Kempley Village Hall**

Kempley Parish Council is no longer receiving hard copy planning applications. All planning applications can be viewed on the Forest of Dean District Council website at: <https://publicaccess.fdean.gov.uk/online-applications/>

All meetings of the council are open to the public and press with

the exception of items considered under Standing Order 3(d)

Members are reminded that the Council has a general duty to consider the following matters in the exercise

of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability),

Crime and Disorder, Biodiversity, Health and Safety and Human Rights.