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| **Logo, company name  Description automatically generated** | **KEMPLEY PARISH COUNCIL**  Chairman: Cllr Martin Brocklehurst  Clerk: Tim Dain – Tel: 07910 842879  Email: [clerk@kempleyparishcouncil.org](mailto:clerk@kempleyparishcouncil.org)  Website: www.kempleyparishcouncil.org |

Councillors are hereby summoned to attend the Ordinary Meeting of **KEMPLEY PARISH COUNCIL** to be held on **Monday 26th September 2022** at **7:30pm** in Kempley Village Hall for the purpose of transacting the business set out below.

Tim Dain - Parish Clerk

**AGENDA (V2)**

1. To observe a minute of silent reflection following the deaths of Her Majesty Queen Elizabeth II and Simon Haines, former Chair of Kempley Parish Council.
2. To receive apologies for absence.

**Co-option**

1. To co-opt one new member onto the Council to fill one casual vacancy.
2. To receive any declarations of interests and consider written requests for dispensations.
3. To approve and sign the minutes of the Annual Parish Council meeting held on 18th July 2022.
4. Public Open Forum

This council is committed to community participation and warmly invites members of the public to contribute during this part of the meeting, to make representations, ask questions, and give evidence in respect of any item of business included on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes. Standing Order 3(e)-(k). Alternatively, questions/comments can be sent to the Parish Clerk at [clerk@kempleyparishcouncil.org](mailto:clerk@kempleyparishcouncil.org) who will ensure these are considered at the meeting.

After the Public Open Forum, members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions are not permitted.

**Items For Consideration**

**Documentation review**

1. To review and adopt the following policies and procedures:

* 76.1 Complaints & Comments Policy
* 76.2 Vexatious Correspondence Procedure

**Planning**

1. To respond to new planning applications:

77.1 --- Application ref: P1197/22/FUL Saycells Farm HR8 2NP. Erection of replacement dwelling and reconstruction of threshing barn and stable building and relocation of existing barn, landscaping and associated works. Demolition of the existing dwelling.

1. To note planning decisions: none

**Reports**

1. To receive reports from District and/or County Councillors (if available)
2. To receive the Responsible Financial Officers report
3. To receive the Clerk’s report

**Items For Exchange of Views:**

1. Welcome Pack for households new to Kempley
2. Centenary Stone Information display
3. Public Rights of Way: Installation of Kissing gates (update from Cllr Brocklehurst)
4. Highway Matters to include Build Back Better Fund Road signage (update from Cllr Brocklehurst)
5. Kempley Community Broadband Project (update from Cllr Brocklehurst)
6. Road verge maintenance (update Cllr Brocklehurst)
7. Biodiversity strategy (Information provided by DyFRA)
8. Climate Change (report from Cllr Brocklehurst)

**Items For Resolution & Decision:**

**Financial Matters**

1. To receive the following financial reports as at 31/08/2022

* Bank Statement
* Bank reconciliation
* Budget monitoring report
* Reserves statement

1. To approve the following online payments made since the last meeting:

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| --- | --- | --- | --- | --- |
| DATE | PAYMENT TYPE | DESCRIPTION | POWER | AMOUNT |
| 13/07/22 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/07/22 | SO | Clerk’s Salary | LGA 1972 s.112 | £216.80 |
| 11/08/22 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/08/22 | SO | Clerk’s Salary | LGA 1972 s.112 | £216.80 |

1. To note that the fee for the Internal Audit carried out by GAPTC is £177.25 and not £175.00 as anticipated and previously agreed at the May meeting (agenda item 21)
2. To approve and sign the following list of cheque payments:

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| DATE | CHQ No | DESCRIPTION | POWER | AMOUNT |
| 19/09/22 | 481 | Defib Pads (Village Green) | PHA 1936, s234 | £100.80 |
| 19/09/22 | 482 | Clerk’s expenses (Jul-Aug) | various | £109.38 |
| 19/09/22 | 483 | GAPTC – Internal Audit |  | £177.25 |

1. To submit responses (if any) to the public consultation on the FoDDC Local Plan 2041
2. To resolve the maintenance schedule for the Village Green from 2023 onwards (See report 24/08/2020)
3. To resolve organisation of this year’s Act of Remembrance (see letter from The Friends of Kempley Churches).
4. To resolve arrangements for this year’s Christmas Tree on Kempley Green.
5. To consider a request to support the promotion of a Climate Change Event on 29th October 2022.
6. To resolve whether to remain opted in to the SAAA appointed external auditor for the next 5-year cycle.

**General**

1. To receive items for the November meeting agenda

* Budget setting 2023/24

1. Date and time of next meeting: **Monday 21st November at 7:30pm**

**Kempley Village Hall**

Kempley Parish Council is no longer receiving hard copy planning applications. All planning applications can be viewed on the Forest of Dean District Council website at: <https://publicaccess.fdean.gov.uk/online-applications/>

All meetings of the council are open to the public and press except for items considered under Standing Order 3(d)

Members are reminded that the Council has a general duty to consider the following matters in the exercise

of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability),

Crime and Disorder, Biodiversity, Health and Safety and Human Rights.