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| **Logo, company name  Description automatically generated** | **KEMPLEY PARISH COUNCIL**  Chairman: Cllr Martin Brocklehurst  Clerk: Clare Muir – Tel: 07910 842879  Email: [clerk@kempleyparishcouncil.org](mailto:clerk@kempleyparishcouncil.org)  Website: www.kempleyparishcouncil.org |

Councillors are hereby summoned to attend the Ordinary Parish Council Meeting of **KEMPLEY PARISH COUNCIL** to be held on **Monday 18th March 2024** at **7:30pm** in Kempley Village Hall for the purpose of transacting the business set out below.

Clare Muir - Parish Clerk

**AGENDA**

1. To receive apologies for absence.
2. To receive any declarations of interests and consider written requests for dispensations.
3. To approve and sign the minutes of the Ordinary Parish Council Meeting held on 15th January 2024.
4. Public Open Forum

This council is committed to community participation and warmly invites members of the public to contribute during this part of the meeting, to make representations, ask questions, and give evidence in respect of any item of business included on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes - Standing Order 3(e)-(k). Alternatively, questions/comments can be sent to the Parish Clerk at [clerk@kempleyparishcouncil.org](mailto:clerk@kempleyparishcouncil.org) who will ensure these are considered at the meeting.

After the Public Open Forum, members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions are not permitted.

**Items For Resolution & Decision:**

1. To consider quote for Notice Board for New Site and agree action
2. To consider & discuss Street Lighting for Village Hall Parking

**Documentation review**

1. To adopt KPC’s Code of Conduct

**Financial Matters:**

1. To receive the following financial reports as of 29th February 2024:

* Bank Statement
* Bank reconciliation
* Budget monitoring report
* Reserves Statement

**Payments & Receipts**

1. To approve the following online payments made since the last meeting:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE | PAYMENT TYPE | DESCRIPTION | POWER | AMOUNT |
| 11/01/24 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/01/24 | SO | New Clerk’s Salary | LGA 1972 s.112 | £261.20 |
| 26/01/24 | SO | Leaving Clerk’s Final Salary | LGA 1972 s.112 | £261.20 |
| 26/02/24 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/02/24 | SO | Clerk’s Salary | LGA 1972 s.112 | £261.20 |

1. To approve the following list of cheque payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE | CHQ No | DESCRIPTION | Budget/Power | AMOUNT |
| 18/03/24 | 521 | GCC - Contribution for kissing gates | Highways Act 1980 s43,50 | £1,056.00 |
| 18.03.24 | 522 | Village Green Maintenance | LGA 1972 s.135 | £695.00 |
| 18.03.24 | 524 | Clerk’s expenses | Various | £80.35 |
| 18.03.24 | 523 | Clerk’s expenses & salary – Tim | Various | £90.38 |

**Items For Consideration**

**Planning**

1. To respond to new planning applications:

* **P1708/23/FUL** Court Farm, Kempley, Dymock, Gloucestershire. Replacement building following demolition of cart shed. (Retrospective) Low impact – response submitted within timescales specified
* **P0094/24/FUL** The Laurels, Kempley Green, Kempley, Dymock. Erection of detached bungalow with associated parking, landscaping and works (revised scheme) | High Impact response submitted following extra ordinary meeting held on 16 February 2024.
* Any other applications that are received prior to the meeting.

1. To note planning decisions:

* **P1620/23/FUL** Court Farm, Kempley, Dymock. Erection of Agricultural Building (Retrospective). **Pending consideration 11.03,24**
* **P1621/23/FUL** Court Farm, Kempley, Dymock. Erection of extension to existing calf rearing shed with associated works. **Pending consideration 11.03.24**

**Reports**

1. To receive reports from District and/or County Councillors (if available).
2. To receive the Clerk’s report and review the Actions Tracker.
3. Internal Audit

**Items For Exchange of Views:**

1. Public Rights of Way - Update from Cllr. Brocklehurst
2. Powers to issue fixed penalty notices for litter and graffiti
3. Annual Parish Meeting date and agenda
4. Kempley Community Broadband Scheme - Update from Cllr. Brocklehurst
5. Review of KPC actions in Kempley Community Led Plan 2017
6. Dog Fouling
7. Blocked sewage pipes, sewage infrastructure in Kempley

**General**

1. To receive items for the May 2024 Annual Parish Council Meeting agenda.
2. Date and time of next meeting: **Monday 20th May 2024 at 7.30pm**

**Kempley Village Hall**

Kempley Parish Council is no longer receiving hard copy planning applications. All planning applications can be viewed on the Forest of Dean District Council website at: <https://publicaccess.fdean.gov.uk/online-applications/>

All meetings of the council are open to the public and press except for items considered under Standing Order 3(d)

Members are reminded that the Council has a general duty to consider the following matters in the exercise

of any of its functions: Equal Opportunities (race, sexual orientation, marital status and any disability),

Crime and Disorder, Biodiversity, Health and Safety and Human Rights.