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| **Logo, company name  Description automatically generated** | **KEMPLEY PARISH COUNCIL****Minutes of the Ordinary Parish Council Meeting**Held on Monday 18th March 2024 at 7.30pm in Kempley Village Hall |  |

**Present:**

**Councillors:** Martin Brocklehurst (Chair), Kim Reynolds, Robert Howson, Denise Wood, David Lewis.

 **Officers:** Clare Muir (Clerk)

**In attendance:** Gloucestershire County Council (GCC) Cllr. Gill Moseley

1. member of the public

186 Apologies were received from Ricky Goodwin.

187 There were no declarations of interests.

188 The minutes of the Ordinary Parish Council Meeting held on 15th January 2024 and the Extra Ordinary Parish Council meeting held on 18th February 2024 were approved.

189 Public Open Forum: There were no questions from the member of the public, just an expression of delight at the new broadband service.

**Items For Resolution & Decision:**

190 **New Notice Board -** After discussion Council resolved to agree a different layout of the noticeboard, Perspex across the whole board with two doors, not to purchase the sign for the noticeboard as this can be printed and laminated to an appropriate size for the number of notices displayed, and not to go ahead with the flag.

 **Action**. Clerk to inform Robin Bennion of the changes which need to be within the current costings.

 **Action**. Clerk to contact Suzzanne Hopes, Public Rights of Way Officer to request a search to see if there are any cables or other services under the proposed site for the notice board.

191 **Village Hall Car Park Lighting** -After discussion on Street Lighting for the Village Hall Parking, Council resolved not to pursue this due to time and cost involved.

**Documentation review**

192 **Code of Conduct** - Council resolved to re-adopt the KPC’s Code of Conduct.

**Financial Matters:**

193 **Finance Report** - Council resolved to approve the following financial reports as of 29 February 2024:

* Bank Statement
* Bank reconciliation
* Budget monitoring report
* Reserves Statement

**Payments & Receipts**

194 Council resolved to approve the following online payments made since the last meeting:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE | PAYMENT TYPE | DESCRIPTION | POWER | AMOUNT |
| 11/01/24 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/01/24 | SO | New Clerk’s Salary | LGA 1972 s.112 | £261.20 |
| 26/01/24 | SO | Leaving Clerk’s Final Salary | LGA 1972 s.112 | £261.20 |
| 26/02/24 | DD | Website/IT – Website Hosting | LGA 1972 s.142 | £7.20 |
| 26/02/24 | SO | Clerk’s Salary | LGA 1972 s.112 | £261.20 |

1. Council resolved to approve the following list of cheque payments:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DATE | CHQ No | DESCRIPTION | Budget/Power | AMOUNT |
| 18/03/24 | 521 | GCC - Contribution for kissing gates | Highways Act 1980 s43,50 | £1,056.00 |
| 18.03.24 | 522 | Village Green Maintenance | LGA 1972 s.135 | £695.00 |
| 18.03.24 | 524 | Clerk’s expenses | Various | £80.35 |
| 18.03.24 | 523 | Clerks expenses & salary – Tim | Various | £90.38 |

**Items For Consideration**

**Planning**

196 There were no new planning applications.

197 The following planning decisions were noted:

**P1708/23/FUL** Court Farm, Kempley, Dymock, Gloucestershire. Replacement building following demolition of cart shed. (Retrospective). **Pending Consideration**

 **P1292/23/FUL** Old Hill Orchard Kempley Road Dymock Gloucestershire. Retention and use of residential mobile home as a traveller pitch with parking provision for a single touring caravan, improvements to access and associated landscaping. **| Refused on 21st November 2023.**

The clerk reported that FoDDC Planning Enforcement Officer Trevor Short​​​​ has been tasked with reviewing the case and is seeking authority to take further action in this matter.

 **Action:** Clerk to request an update for the May meeting.

 **P0094/24/FUL** The Laurels, Kempley Green, Kempley, Dymock. Erection of detached bungalow with associated parking, landscaping and works (revised scheme) | High Impact response submitted following extra ordinary meeting held on 16 February 2024. **Pending Consideration**

 **P1620/23/FUL** Court Farm, Kempley, Dymock. Erection of Agricultural Building (Retrospective) **Pending Consideration**

 **P1621/23/FUL** Court Farm, Kempley, Dymock. Erection of extension to existing calf rearing shed with associated works. **Pending Consideration**

**Reports**

198 **County Councillor / District Councillor Reports** - Cllr Gill Mosely gave a verbal update covering the following topics:

**- Car parking charges in Newent**. She confirmed that there was a push for 2 hours free parking to keep the high street alive, but it has now been agreed 1 hour free, with £1 increment every hr to £4 all day. The car park behind the library which is managed by the Town Council is still free for 2 hours.

- **Forest of Dean District Council (FODCC) budget**. The FODDC is scheduled to make savings over the next 3 years to avoid bankruptcy. The joint Council Partnership, Publica is to be dissolved to make cost savings.

- **Cross border waste recycling in Herefordshire –** Cllr Gill Mosely and Cllr Gill Kilmurray will make the case for cross border access to the Ledbury recycling site. They plan a petition from border communities to evidence the need for the service and to enable use of facilities in Herefordshire.

199 **Clerks Report and Actions Tracker** - The Clerk presented her report (Appendix I) and the Actions Tracker was reviewed.

- **Resurfacing of the C1289 Much Marcle road**.

*Action -* Clerk to write a further letter to request the remaining resurfacing work needs to be carried out when further funding is obtained.

- **Informal meeting with Maggie & Derrek, The Laurels**

 *Action -* Following discussions, it was requested by Council that Chair arrange a further informal meeting [This took place on 19th March 2024]

200 **Internal Audit**. This is taking place on Monday 15th April.

**Items For Exchange of Views:**

201 **Public Rights of Way** **(PROW)** - Update from Cllr. Brocklehurst. (Appendix II)

 *Action* - Clerk to write to Suzanne Hopes, Public Rights of Way Officer who is retiring from her role, to thank her the excellent work on PROW in Kempley and to wish her well for the future.

202 **Powers to issue fixed penalty notices for litter and graffiti** - This was discussed within the Clerks Report and Council resolved to invite the FODCC Street Warden for the area to a meeting to discuss ongoing concerns about dog fouling.

 *Action* **-** Clerk to write letter of invitation.

203 **Annual Parish Meeting date -**  A date will be set for this meeting in April/May. Suggested items for the agenda include:

 Emergency plan – volunteer input;

 Speed watch initiatives;

 Remote surveillance camaras;

 KPC actions in Kempley Community Led Plan 2017; and

Review KPC’s Planning Applications policy to consider the need to expand it regarding New Build applications.

204 **Kempley Community Broadband Scheme** –

 Update from Cllr. Brocklehurst – See Appendix III

 Council requested official thanks to Cllr. Brocklehurst for driving this project forward**.**

Cllr. Brocklehurst shared comments received from Mark Glover, Fastershire as follows

* *Please issue a reminder for participants to order a new service from one of the Internet Service Providers working with Fastershire;*
* *Please thank everyone who joined, helped and supported the project and a special thank you to the team of door-knockers – the project wouldn’t have happened without their support.*
* *The final stage of the scheme is the payment authorisation forms. Once signed and returned these forms will allow Fastershire to release the grant amounts to Full Fibre for the cost of the build. Fastershire will send mails later this month to each of the participating properties. The payment authorisation form will use the Herefordshire Council e-signing platform. All participating properties will receive details on how to complete the form. The form will be Herefordshire County Council branded but can also be used by Gloucestershire residents.*

205 **Review of KPC actions in Kempley Community Led Plan 2017.** Added to Annual Parish agenda.

206 **Dog Fouling**. Council agreed that if it is known who it is letting their dog foul without clearing up, Cllrs should agree to go and talk to them with a request to desist. If this does not work it was agreed that a warning letter should be sent from the Clerk informing the individual that enforcement action via the FODDC Street Warden scheme will be considered. A list of owners still causing problems will be draw up for review.

207 **Sewerage Infrastructure** - It was agreed we should invite a representative from Severn Trent to a meeting to discuss the current infrastructure for the village to identify improvements that could be made to reduce the risk of pipe blockages.

**General**

208 To receive items for the May 2024 Annual Parish Council Meeting agenda:

* I-Kiosk - Update map of houses;
* Snowplough repairs;
* Kempley village signs – agree working party to erect signs;
* Review Health & Safety procedures for Parish Council events
* Kempley Infrastructure **–** Sewage treatment.

209 Date and time of next meeting: **Monday 20th May 2024 at 7.30pm**

 **Kempley Village Hall**

With no further business the meeting closed at: 21.40

Signed (Chairman) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appendix I: Clerks Report - March

Appendix II: Public Rights of Way

Appendix III: Kempley Community Broadband Scheme