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| 8595**Logo, company name  Description automatically generated** | **KEMPLEY PARISH COUNCIL****Minutes of the Ordinary Parish Council Meeting**Held on Monday 15th July 2024 at 7.30pm in Kempley Village Hall |  |

**Present:**

**Councillors:** Martin Brocklehurst (Chair), Robert Howson, David Lewis, Ricky Goodwin

 **Officers:** Clare Muir (Clerk)

**In attendance:** Gary Evans, Street Warden. No members of the public were in attendance

40 Apologies were received from Denise Wood and Kim Reynolds

41 There were no declarations of interests.

42 The minutes of the Annual Parish Council Meeting held on 20th May 2024 were approved.

43 Public Open Forum: There were no members of the public in attendance.

**Reports**

1. Street Warden, Gary Evans presented a short report on his role in the community and the issues members of the community can contact him about. These include dog fouling, fly tipping, abandoned vehicles, fly posting and nuisance callers. He can be contacted via the CRM Customer Relationship Manager main reception on 01594 810000.
2. There were no District or County Councillors present to give a report.
3. The Clerk presented her report.

**Action**: Clerk to contact Andrew Middlecote to report that overgrown hedges are blocking most of the village signs.

 Clerk to contact National Grid to arrange a daytime meeting with Cllrs.

**Items For Resolution & Decision:** No Items

**Items For Exchange of Views:**

1. Forest of Dean District Council - Draft Local Plan 2021-2041, Consultation. This item was discussed, and the community are encouraged to have their say on its effects on the local community. The closing date for the consultation is 19th August 2024.

**Action**: Clerk to re post the Poster on Whatsapp

1. Gloucestershire Fire & Response – Response Review Consultation Presentation. It was agreed that it would be a good idea to have this presentation for the local community.

**Action**: Clerk to arrange a date for a community presentation.

1. A discussion was held about how the Parish Council can make meetings more inclusive. It was agreed that the next Annual Parish Meeting should be organised in more time and include refreshments and a speaker.
2. The Kempley Emergency Response Plan needs updating. Discussions took place about how this is to be done and it was agreed a working party needs to be formed with a few volunteers from the community along with Cllr Reynolds who has previously expressed an interest, Cllr Lewis and the Clerk. There could potentially be support from the District and County Council.

**Action**: Clerk to set up a meeting.

1. First Aider. A training session on Emergency First Aid is to be set up in October / November for members of the community to attend.

**Action**: Cllr Howson agreed to organise.

1. Potholes and other Highways Issues. The community are advised to report any issues to Fix My Street.

**Documentation Review**

1. Insurance. It was approved by all Cllrs to continue with the current Insurers.

**Staffing Matters**

1. Review Clerks Working Hours. This was reviewed and the Clerks hours are much more under control now. Cllrs agreed to continuing employing the Clerk following the probation period.

**Financial Matters:**

**Payments & Receipts**

1. Council resolved to approve the following online payments and cheques made since the last meeting: **See appendix 1**
2. Council resolved to approve a VAT Claim up to 31.03.24 which has been submitted
3. The following income was noted:

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| 20.06.24 | XLV126000107645 | VAT Refund | £651.11 |

**Items For Consideration**

**Planning**

1. To respond to new planning applications: There were no new planning applications submitted.
2. To note planning decisions:

**P0415/24/FUL** Farmyard and Barns, Brick House Farm, Fishpool, Kempley. Conversion of Dutch Barn into 3 x self-catering tourist accommodation and conversion of milking parlour to 1 x independent dwelling house. Demolition of 1 x barn, removal of lean-to structures to extant Dutch Barn, partial demolition of workshop, removal of existing impermeable concrete groundworks for permeable solution and softer landscaping. Erection of a new 6 bay timber garage. **Pending Consideration**

**P0094/24/FUL** The Laurels Kempley Green Kempley. Erection of detached bungalow with associated parking, landscaping and works (revised scheme) **Pending Consideration**

**P0315/24/FUL** Hillside, Fishpool, Kempley, Dymock. A full partially retrospective application to erect a three bedroomed detached dwelling house, the creation of a new vehicular access with parking area and the erection of two retaining walls. **Pending Consideration**

 P1708/23/FUL Court Farm, Kempley, Dymock, Gloucestershire. Replacement building following demolition of cart shed. (Retrospective). Granted Permission 21.06.24

 **P1620/23/FUL** Court Farm, Kempley, Dymock. Erection of Agricultural Building (Retrospective) **Granted Permission 15.05.24**

**General**

1. To receive items for the September 2024 meeting agenda.

Community Led Plan

 Ikiosk

 Internal Audit report

61 Date and time of next meeting: **Monday 9 September 2024 at 7.30pm**

 **Kempley Village Hall**

With no further business the meeting closed at: 21.20

Signed (Chairman) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_