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| **Logo, company name  Description automatically generated** | **KEMPLEY PARISH COUNCIL**  **Minutes of the Ordinary Parish Council Meeting**  Held on Monday 9th September 2024 at 7.30pm in Kempley Village Hall |

**Present:**

**Councillors:** Martin Brocklehurst (Chair), Robert Howson, David Lewis, Ricky Goodwin, Denise Wood, Cllr Gill Moseley

**Officers:** Clare Muir (Clerk)

**In attendance:** 14 members of the public were in attendance

62 Apologies were received from Kim Reynolds

63 There were no declarations of interests.

64 The minutes of the Annual Parish Council Meeting held on 15th July 2024 were approved.

65 Public Open Forum:

One member of the public asked whether there should have been a planning application agreed on the house at 3 Wantridge? The Parish Council agreed to seek guidance on the matter.

A representative from Friends of Kempley Churches asked for clarity about Agenda item 72 IKiosk ,as they currently have a lease on the Kiosk until 2032. It was confirmed this was simply a discussion item for Cllrs to understand how information contained in the IKiosk could be updated.

One member of the public asked what is happening regarding a planning application. This item is covered on the agenda.

A letter from a member of the public who couldn’t be present was read out. (see Appendix 2). It concerned the adopted common branding scheme for the village and the new notice board. It was noted that the Parish Council had agreed to adopt the common branding scheme in 2022 in line with many other organisations in the village (see Minute 97 Brand identity 17.01.22). A copy can be viewed on the Parish Council Website.

**Reports**

1. GCC Cllr Gill Moseley reported that the leader of the GCC Conservatives Mark Hawthorne will resign on 10.09.24

Will Saunder is the new GCC Footpath Officer

Cllr Moseley said she has a community fund that can be applied for before the January 2025 deadline which will need to be spent by the end of the financial year (April 2025).

1. The Clerk presented her report and confirmed the action items that had been completed. Cllrs asked that three items be actioned:

**Action**: Chase up Defibrillator contact number stickers for boxes.

**Action**: Chase up meeting with National Grid

**Action**: Let Jeff Manns know how many signs in Kempley and locations for him to quote to keep the signs visible.

**Items For Resolution & Decision:**

1. Council resolved to approve the recommendations from the Internal Audit Report.

**Action**: Arrange meeting with Cllrs to look at Reserves.

1. Council resolved that they will not be donating towards the Minibuses for Daffodil Weekend 2025

**Items For Exchange of Views:**

1. **Community Led Plan**. Council agreed that this should be put on hold until the Emergency Plan update is completed unless a community volunteer is prepared to coordinate the revision of the plan.
2. **Upgrading of fixed village Infrastructure such as Drains and Electric**. It was agreed a dialogue with key Authorities was required to understand the strengths and weaknesses of the existing infrastructure and its resilience to climate change. With respect to highway matters the community are encouraged to report all highway faults using the **Report it – Fix my street** online service that can be found at <https://fixmystreet.gloucestershire.gov.uk>. Urgent matters can be reported by telephone from 08.30hrs till 16.30hrs using the emergency contact telephone number 08000 514 514. Lastly more general matters can be emailed to [highways@gloucestershire.gov.uk](mailto:highways@gloucestershire.gov.uk). All villagers were encouraged to use these services to ensure the highways department are aware of the strength of feeling about our deteriorating highway network. All other emergency contact numbers for infrastructure providers will be included in the Kempley Community Emergency plan which is currently being updated.

72 **Ikiosk.** Updating the Ikiosk was discussed. The Friends of Kempley Churches have the ability to update the online plans displayed in the Kiosk but would require funds to print new posters. Cllr Moseley confirmed that she still had community funds that could meet these costs. Kempley Parish Council, and the Friends of Kempley Churches were invited to apply for a grant before January 2025.**Action: The Clerk was asked to liaise with the Friends of Kempley Churches to action this item.**

1. **Grant Funds Available** from Gloucestershire County Council. Up to £2,000 is now available for projects that come under any of the following themes: Heritage, Environment – both built and natural, Culture, Access and Social wellbeing. Council do not have any plans to apply for funding but would support other Community Groups who want to apply. Full details of all County Council Community Grants can be found at <https://www.gloucestershire.gov.uk/business-property-and-economy/finance-funding-and-grants/>
2. **Emergency Response Plan** – Feedback from meeting held 2 September 2024. Cllr Howson reported that there is a great deal of work that needs to be done to bring this report up to date and he would welcome help from the community to spread the load. Volunteers are encouraged to contact Cllr Howson [robert.howson@kempleyparishcouncil.org](mailto:robert.howson@kempleyparishcouncil.org)
3. **First Aid Training** for the benefit of the Kempley Community. This free session will take place on Thursday 10th October at 7pm at Kempley Village Hall. Please contact Cllr Howson to book a space as spaces are limited. [robert.howson@kempleyparishcouncil.org](mailto:robert.howson@kempleyparishcouncil.org)

**Financial Matters:**

**Payments & Receipts**

1. **Council resolved** to approve the following online payments and cheques made since the last meeting **See appendix 1** and viewed all invoices:
2. **Council resolved** to approve the following financial reports dated 31st August 2024:

* Bank Statement
* Bank reconciliation
* Budget monitoring report
* Reserves statement

1. No income to report

**Items For Consideration**

**Planning**

1. To respond to new planning applications:

**P1292/23/FUL** Old Hill Orchard, Kempley Road, Dymock. GL18 2BA – **Council agreed on the response they will give to the update from Trevor Short.**

**Action:** Send response to Trevor Short

1. To note planning decisions:

**P0415/24/FUL** Farmyard and Barns, Brick House Farm, Fishpool, Kempley. Conversion of Dutch Barn into 3 x self-catering tourist accommodation and conversion of milking parlour to 1 x independent dwelling house. Demolition of 1 x barn, removal of lean-to structures to extant Dutch Barn, partial demolition of workshop, removal of existing impermeable concrete groundworks for permeable solution and softer landscaping. Erection of a new 6 bay timber garage. **Pending Consideration**

**P0094/24/FUL** The Laurels Kempley Green Kempley. Erection of detached bungalow with associated parking, landscaping and works (revised scheme). Details of the expected decision can be found on the Forest of Dean Planning portal at <https://publicaccess.fdean.gov.uk/online-applications/files/CC488AAD8D4C344632EA1B556A0BABD0/pdf/P0094_24_FUL--1061157.pdf> **Pending Consideration**

**P0315/24/FUL** Hillside, Fishpool, Kempley, Dymock. A retrospective application to change plans for the erection of a three bedroomed detached dwelling house, the creation of a new vehicular access with parking area and the erection of two retaining walls (this relates to changes to an approved planning matter). **Granted Permission**

**General**

1. To receive items for the November 2024 meeting agenda.

Arrangement to use the New Notice Board

Review Grant Awarding Policy

82 Date and time of next meeting: **Monday 25 November 2024 at 7.30pm**

**Kempley Village Hall**

With no further business the meeting closed at 9.15pm

Signed (Chairman) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_