



KEMPLEY PARISH COUNCIL

Chairman: Cllr Martin Brocklehurst

Clerk: Daniel Hinde – Tel: 07910 842879

Email: clerk@kempleyparishcouncil.org

Website: www.kempleyparishcouncil.org

Minutes of the Kempley Parish Council Meeting held on Monday 18th May 2026

Present – Cllr. M. Brocklehurst (Chairman), Cllrs. D Baker, D Lewis,

Attendees – D Hinde (Clerk), 2 members of the public

AGENDA

305 To elect Chairman and Vice Chairman, including signing acceptance of Office forms

Cllr Brocklehurst was elected chairman and Cllr D Baker was elected vice chairman and acceptance of office forms were signed

306 To review co-option applications

Council reviewed the co-option applications for Stafford Cruse and David James and agreed to co-opt both onto the council

307 To note the resignations of Cllr R Howson and D Wood

Council noted the resignations for Cllr R Howson and Cllr D Wood, Cllr Brocklehurst passed on the thanks of the parish council for all their hard work

308 To receive apologies for absence and confirm the meeting is quorate

C. Cllr Moseley sent apologies the meeting was declared quorate

309 To receive any declarations of interests and consider written requests for dispensations.

None

310 To approve and sign the minutes of the Meeting held on 9th March 2026

COUNCIL APPROVED the minutes of the meeting held on 9th March 2026

Public Open Forum

This council is committed to community participation and warmly invites members of the public to contribute during this part of the meeting, to make representations, ask questions, and give evidence in respect of any item of business included on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes - Standing Order 3(e)-(k). Alternatively, questions/comments can be

sent to the Parish Clerk at clerk@kempleyparishcouncil.org who will ensure these are considered at the meeting.

After the Public Open Forum, members of the public are asked to respect the fact that this is a meeting to conduct Council business, and interruptions are not permitted.

Reports

311 To receive reports from District and/or County Councillors (if available)

None

312 To receive the Clerk's report

The Clerks report was received as per **APPENDIX I**

Items For Resolution & Decision:

Parish Council Procedures

313 To review subscriptions to other bodies

COUNCIL REVIEWED subscriptions to other bodies as per **APPENDIX II**

314 To approve Parish Council Meeting dates for 2026/27

COUNCIL APPROVED parish council meeting dates as per **APPENDIX III**

315 To review delegation arrangements to the clerk

COUNCIL REVIEWED the scheme of delegation and agreed no changes were required.

316 To discuss and agree the parish councils response to the Public Enquiry into Diversion Order for Public Right of Way GKE38

COUNCIL APPROVED the response as per **APPENDIX IV**

317 To discuss and agree the Parish Council Statement on the condition of our public highways for Gloucester County Council

COUNCIL APPROVED the statement in **APPENDIX V**

Items For Exchange of Views:

Policies

To review the following documents

318 Standing Orders

Council reviewed standing orders and agreed no changes were required

319 Financial Regulations

Council reviewed financial regulations. Cllr Cruse advised he wanted to look at it more closely as he is new to the council.

320 Code of Conduct

Council reviewed code of conduct and agreed no changes were required

321 Complaints Procedure

Council reviewed complaints procedure and agreed no changes were required

322 GDPR Policy

Council reviewed GDPR policy and agreed no changes were required

323 Equality and Diversity

Council reviewed Equality and Diversity policy and agreed no changes were required

324 Publication Scheme

Council reviewed publication scheme and agree no changes were required

325 Disciplinary

Council reviewed disciplinary policy and agreed no changes were required

326 Grievance

Council reviewed Grievance policy and agreed no changes were required

327 Staff Appraisal

Council reviewed staff appraisal policy and agreed no changes were required

328 Training and Development

Council reviewed Training and Development policy and agreed no changes were required

329 Asset Register

Council reviewed asset register and agreed no changes were required

Financial Matters:

Payments & Receipts

330 Cllrs to approve the payment list of online payments made since the last meeting See appendix 1 and view all invoices:

COUNCIL APPROVED the payment list as per **APPENDIX VI**

331 Cllrs to approve the following financial reports dated 30th April 2026:

- **Bank Statement**
- **Bank reconciliation**
- **Budget monitoring report**
- **Reserves Statement**

COUNCIL APPROVED the above report as per **APPENDIX VII**

332 To note income received as follows:

Council noted income of £8284 from Forest of Dean District Council

333 To review bank signatories for signing off payments

As Denise Wood has now left council agreed that Cllr Cruse and Cllr James should also become signatories

334 To review direct debits

COUNCIL REVIEWED direct debits as per **APPENDIX VII**

335 To confirm arrangements of insurance cover in respect of all insured risks

___ Council reviewed the insurance cover and confirmed they were happy with it.

Items For Consideration

General

325 To receive items for the July 2026 meeting agenda.

Bleed Kit Cabinet

Date and time of next meeting: 13th July 2026

APPENDIX I

Clerk's report – May 2026

Actions tracker:

[illegible]

APPENDIX II

Subscriptions to Other Bodies GALC - £112.30

Information Commissioner Office - £52.00

APPENDIX III

Kempley Parish Council

Meeting Dates 2026/27

Date	Time
13 th July 2026	19:00
14 th September 2026	19:00
9 th November 2026	19:00
11 th January 2027	19:00
15 th March 2027	19:00
10 th May 2027 – Annual Parish Meeting	19:00
17 th May 2027 – Annual Meeting	19:00

APPENDIX IV



Kempley Parish Council
clerk@kempleyparishcouncil.org

To Ian Aston
Planning Inspectorate
Temple Quay House
2 The Square
Bristol
BS1 6PN

Email:
RIGHTSOFWAY2@PLANNINGINSPECTORATE.GOV.UK

Highways Act 1980 - Section 119
Order Making Authority: Gloucestershire County Council
Title of Order: PUBLIC FOOTPATHS GDY 57 (PART) (PARISH OF DYMOCK) AND GKE
38 (PARISH OF KEMPLEY) DIVERSION ORDER 2023

Your Ref - ROW/3389910

Statement by Kempley Parish Council

The current Diversion Order seeks to tackle the last major unwalkable public right of way in the parish of Kempley. It is a route that has not been open for over 30 years (confirmed by Martin Brockehurst who has lived at the Old Post Office Kempley for 34 years. The Old Post Office is opposite the start of GKE38). The proposed diversion order would remove a public right of way from two private gardens and open up a new circular route from Kempley Green to the benefit of local walkers. We are not aware of any parishioners who oppose the change. Our two walking groups, the Windross Footpaths Group and the Kempley Walking Group support the Diversion Order.

The changes proposed align with guidance given by DEFRA on diversion or extinguishment of public rights of way that pass through private dwellings and in our opinion satisfy the respective relevant legislative tests. The changes also benefit agricultural use of the field affected, diverting the footpath along the field edge. We see no detriment to users walking footpaths from Dymock Parish into Kempley Parish as two alternate routes are available along GKE29 and GKE39 into Kempley Green. GKE39 links to the Daffodil Way and to public parking in Forestry England (Dymock Woods) at Queens Wood Car Park. GKE 29 routes walkers onto Kempley Green and connecting footpaths to public parking near Kempley Parish Hall, and St Edwards Church. These two buildings are the only public buildings in this part of Kempley Parish. The village has no other facilities for walkers that would be affected by the Diversion Order.

We conclude therefore that the Diversion Order is in the interest of the users of these

APPENDIX V

*To Gill Moseley
Glos County Cllr
Forest of Dean: Newent Division
Email:
gill.moseley@gloucestershire.gov.uk*

*To Joe Harris
Glos County Cllr
Cabinet Member for Highways
Email:
joe.harris@gloucestershire.gov.uk*

KEMPLEY PARISH COUNCIL – STATE OF HIGHWAYS IN KEMPLEY PARISH

Statement by Kempley Parish Council

Please note throughout this statement we have used “what3words” locations to illustrate the sections of highway that are of concern.

Road Surfaces on the C Class Road Network Through Kempley

The state of the public highways in the Parish of Kempley continues to deteriorate. Although they are C class roads our community is totally dependent on the road infrastructure to carry out our normal daily business. With very limited public transport reaching Kempley, we are reminded every day, how bad our road surfaces have become.

We all realise that finances are limited but you will recall that Joe Harris indicated more funding was likely to be available for C class roads in the financial year 2026 to 2027. With this in mind Kempley Parish Council would like to highlight the following areas of the road network that need significant improvement:

- Section of highway from the Parish boundary (anguished.ultra.tulip) to the entrance of the village (pill.replied.otherwise) through Queen’s wood. The section of Highway is now unsafe and the surface in sections is completely destroyed. It is on a signposted circular cycle route, is the main access to the village from Newent, and is a significant location for recreational activity with access to Forestry England’s car park at Queen’s wood. In summer periods it is extremely difficult to see the road surface due to changes in light intensity as vehicles drive into the Woodland. The thin asphalt surface on the section of highway is completely destroyed, allowing water to enter into the sub-base of the highway leading to rapid deterioration and pothole formation. The only solution here will be to resurface the highway.
- Section of highway from the top of Fish pool Hill (assume. smirks. wriggled) to the bottom of Fish Pool Hill (open.reader.conceals). The thin asphalt surface on the section of highway is now largely worn away. Water has now started to enter the subbase and pothole formulation has begun at the bottom of the hill. After repairs of existing potholes, it is still possible to resurface this section with a thin asphalt finish that will extend the life of the section of highway. Failure to act will result in the highway deteriorating in the same way that we have seen at Queen’s wood, incurring additional cost through in activity.
- Section of highway through Lower House Farm (staked.sending.bloomers) to (chain.bounty.president). The thin asphalt surface has been destroyed in this section of the

highway and the sub-base is now open to the formation of potholes across the section of the highway. The area is heavily used as the access to Lower House Farm and frankly now requires resurfacing.

- Section of highway along the Kempley Road near Camomile Cottage (image.pressing.inversion.) to (strain.saunas.litigate). The section of highway has been the subject of works to resolve a flooding issue at Camomile Cottage. The works have left a trench across the highway that has subsided. In addition the works have not resolved the flooding issue across the highway and the two activities combined have destroyed the surface which now needs to be resurfaced.
- Section of Highway along the Dymock Road near Hillfields Farm (bluntly.nurture.arranger) to (ranking.operating.hungary). This is a dangerous corner on Kempley Road and has been the subject of improvement works by Hillfields Farm. They have improved the visibility of the junction, and concreted the access road to the farm. The final connection of the concrete Road to the highway remains to be completed by the County Council. This work has been outstanding for months and needs to be actioned to make the junction safe.

In addition to the above the thin asphalt surface that was installed 10 years ago for the main C class roads through Kempley is coming to the end of its life. It worked extremely well for seven years until the first signs of wear became noticeable. At that time we highlighted the issue to the area manager of Gloucestershire County Council Highways Department. We suggested that because the experimental surface had been such a success it would make sense to resurface with the same material to extend the life of the C class roads in the village for a further 10 years. This advice was rejected out of hand and the suggestion was made that thin asphalt surface is not suitable for rural C class roads. This is clearly not the case as Tarmac advertise this surface as a viable solution to extend the economic life of C class roads. Unless the remaining roads through Kempley are retreated with a thin asphalt surface, the road network will deteriorate in the same way that we have seen at Queen's Wood and we are now seeing on Fish pool Hill. We would make the case that because the surface treatment has been so successful it should be repeated in order to save the County Council significant aggravation and cost over the next 10 years.

Drainage issues on the C class Road network through Kempley

As a result of climate change, we are seeing significantly more aggressive winter storms and heavy rainfall that is overwhelming the drainage systems on the C class road network through Kempley. We have detailed knowledge where the road regularly floods resulting in a deterioration of both the surface of the highway and the road edge or shoulders of the highway. We recognise that new thinking is required to change the flow characteristics of land drainage in the area to avoid future flooding of the highway network and subsequent damage to road surfaces. As a parish council we would welcome discussions on how these problems can be alleviated through better management of storm drainage of agricultural land in the local area. In effect we are looking to Climate proof the highway network in our locality. We would ask that you set up discussions with the key players on how this can be done.

Road Signage

Road signage across the Parish is in a poor state. We have photographed all the signage and provided the area manager with this detail in order that the damaged signs can be replaced. No action has been taken. We would like to see this matter resolved and attach for your attention a copy of the original document that was sent to the local highways manager.

Management of highway land and verges - Fishpool

The Parish Council have highlighted a section of road verge and fencing from (tracking.corrects.reef) to (coping.replied.delusions) that has not been maintained for many years. The low fencing between the highway and a section of Kempley Brook is now rotten and needs to be replaced. The fencing clearly marks the edge of the highway indicating the location of the stream that in parts is reinforced with concrete edges. In our opinion, this is clearly Highway land but this is denied by the Area Manager. We would be grateful if you could clarify the exact boundaries of the highway land so that we can get resolution to this problem. This area regularly floods and is a danger to all users of this section of the highway.

Improvements to C class Highway in the parish of Kempley to reflect the changing nature of agricultural vehicle movements.

Kempley Parish Council would welcome discussions with county highways on how the narrow C class roads in the Parish can be improved to support the changing nature of agricultural vehicle movements. Currently there are inadequate passing bases for heavy agricultural vehicles and normal traffic to pass. This results in vehicles pulling off the highway onto soft clay verges that not only damage the shoulders of the highway but destroy the verges in the process. We have had numerous examples where this has taken place causing at least on two occasions heavy goods vehicles to slide off the road into nearby ditches. We also have examples we're very deep ruts have been created that are a major safety hazard. We recognise that the nature of agriculture is changing and would suggest that the road network needs to be improved to reflect the changing nature of modern agriculture. We would welcome discussions on how improvements can be designed into the capital programme of County highways in recognition of the national standing of Kempley for the wild daffodil display in the spring. This is a major tourist attraction for the county and improvements in the highway network would be in the interests of all concerned.

Finally, can I assure you that we are looking as a parish for a constructive relationship with County Highways, but this can only be on the basis of mutual respect and recognition that we have a knowledge base that can be helpful to County Highways as you struggle to balance the demands of society with the budgets available for highway work. We recognise that C class roads are a low priority for the County Council as you seek to improve the status of the A and B class roads across the county. Nevertheless, to continue to neglect the C class roads will only lead to higher costs in repair work in future years. We would commend to you the value of thin asphalt surfaces as a way to upgrade C class roads and to

extend their working life. To simply go on as we are is shortsighted and will only add to highway costs in future years when the inevitable complete resurfacing of sections of road will be required.

We look forward to continuing to work with you in order to influence the approach adopted by County Highways in the parish of Kempley.

Yours sincerely

Daniel Hinde

Clerk to Kempley Parish Council

APPENDIX VI

Payment List 12.01.26

Payments Made Since 01.03.26

Ionos	£8.40
Bank Charge	£4.25
Clerk Salary	£314.95
Clerk Expenses	£23.22
HMRC	£69.80
Ionos	£8.40
Bank Charge	£4.25
HMRC	£69.80
Clerk Salary	£314.95
Red17	£186.00
Ionos	£8.40
Total	1012.42

Receipts Since 01.03.26

FODDC Precept	8284

Toal **8284**

Payments to Authorise

Clerk Mileage (51.6 miles * 0.45)	46.44
Clerk Salary	314.75
HMRC	70
GALC	112.3
Scribe	259.2
Total	802.69

APPENDIX VII

15 May 2026 (2026-2027)

Kempley Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/04/2026			
	Cash in Hand 01/04/2026			5,115.10
	ADD Receipts 01/04/2026 - 30/04/2026			8,284.00
	SUBTRACT Payments 01/04/2026 - 30/04/2026			13,399.10
				583.40
	Cash in Hand 30/04/2026 (per Cash Book)			12,815.70
B	Cash in hand per Bank Statements			
	Petty Cash 31/03/2022	0.00		
	Lloyds Bank 02989009 29/04/2026	12,815.70		
				12,815.70
	Less unrepresented payments			
				12,815.70
	Plus unrepresented receipts			
	Adjusted Bank Balance			12,815.70
	A = B Checks out OK			

Kempley Parish Council
Monthly breakdown of Receipts and Payments
All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

15 May 2026 (2026-2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
ADMINISTRATION															
Staff Salaries	4,100.00	314.95												314.95	3,785.05
HMRC NI / PAYE	823.00	69.80												69.80	753.20
Staff WFH Allowance	312.00														312.00
Staff Meaage	139.00														139.00
Insurance	265.00														265.00
Professional Fees	144.00														144.00
Membership Fees / Sub	346.00														346.00
Venue Hire	180.00														180.00
Website / IT	200.00	8.40												8.40	191.60
Postage/Printing	50.00														50.00
Publicity/Promotion															
Grants / Donations Paid	50.00														50.00
Administration - Other	130.00														130.00
Bank Charge	51.00	4.25												4.25	46.75
Maintenance															
Defib Supplies	150.00														150.00
Noticeboard		155.00												155.00	-155.00
Training Staff	70.00														70.00
Chairmans Allowance	50.00														50.00
Training Councillors	150.00														150.00
Election Costs	50.00														50.00
Village Green	724.00														724.00
Christmas Tree	300.00														300.00
Earmarked Reserves															
Chairman's Allowance															
Training - Staff															
Training - Councillors															
Election Costs															

Kempley Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Training - Staff	420.00	50.00			470.00
Training - Councillors	719.50		260.00		459.50
Election	188.36	100.00			288.36
Local Council Awards Scheme	115.11				115.11
Defibrillators	-42.99	445.00	297.50		104.51
Village Green	368.00	660.00			1,028.00
Asset Maintenance	732.83				732.83
GCC Market Towns Grant	245.30		400.00		-154.70
Chairman's allowance	56.00	50.00			106.00
Christmas Tree	140.43	250.00			390.43
Public Rights of Way					0.00
IT hardware	200.00				200.00
GCC grant for new noticeboard	950.00		692.00		258.00
Total Earmarked	4,092.54	1,555.00	1,649.50		3,998.04
TOTAL RESERVE	4,092.54	1,555.00	1,649.50		3,998.04
GENERAL FUND					736.54
TOTAL FUNDS					4,734.58

APPENDIX VIII

Direct Debits and standing orders

Direct Debits

Standing Orders

Enter details, such as name or account number

Recipient	Last payment	Frequency	Amount	
IONOS CLOUD LTD. V74567343-69299540	29 April 2026	Monthly	£8.40	Cancel x
ICO ZA486423	09 January 2026		£47.00	Cancel x

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